

Meeting Date: Thursday, September 8, 2011
Called to Order: 9:10 a.m.
Meeting Adjourned: 10:05 a.m.
Members Present: Rick Maiore, Joe Theriault, Debbie George
Other(s) Present: Harald Scheid, Linda Couture, Sue Fitterman

New Business:

1. The Motor Vehicle Abatement Report was signed.
2. Board members were given a copy of the 8/18/11 Special Town Meeting Vote for Town Center Sewer Design and Construction Supplemental Funding.
3. Linda reported on the five properties with FY11 supplemental assessments.

Ongoing Business:

1. Update on Cingular Wireless PCS, LLC case: The group discussed the response from Town Counsel Mark Lanza, and agreed to put the signing of the document on the October agenda.
2. Status of 7 Still River Road (O'Brien): Harald will meet with the O'Brien's on 9/9/11. To prepare for the 9/22/11 ATB case, Linda looked at comparable sales for the property.
3. Status of 33 Willard Lane (Maxant): The group reviewed Harald's 9/3/11 memo summarizing Ted Maxant's assessment appeal, and discussed the trust document and conservation restriction to understand how much they affect the property's valuation. Rick will meet with Tim Bragan about having Town Counsel review the trust. Harald will email Ted Maxant with an update.
4. Update on Periodic Inspections: Harald reported that Dave Hurlbut from RRG has completed 140 out of 375 inspections, and has not found any serious problems.
5. Revaluation: Harald handed out a two-page document titled "FY11 Revaluation - Summary of Valuation Objectives" to board members for their information.
6. Harald reviewed the A/S ratios for Harvard, and will update the board again at the October meeting.
7. Sue handed out a copy of the "2012 Property Tax Exemptions and Deferrals Available to Qualifying Harvard Residents" to board members.

The next meeting is tentatively scheduled for Thursday October 13th at 9:00 a.m.

Date Approved: _____

Rick Maiore

Joseph Theriault

Debra George